

# SE 491 Weekly Report    MAY15-02    Week 11 (11/10/14-11/16/14)

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**Advisor:** David Weiss

**Client:** Danfoss

**Members (roles):** Zach Carlson (webmaster, key concept holder); Jamie Countryman (leader);  
Mitch Valenta (communication leader)

**Project Title:** Enterprise layered process auditing

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## Weekly Summary

Finish our final version of our project plan.

## Meeting notes

11/11    Group Meeting

**Duration:** *1 hours*      **Members Present:** *All*

### **Purpose and Goals:**

The purpose was to continue and wrap up our final version of the project plan. Since the deadline was pushed back we decided to meet and review our changes. We wanted to ensure that we added specific sections that cover the material required in the rubric. We wanted to talk over the email that our client has sent us and make sure we understand the style and layout of the project.

### **Achievements:**

We completed our final version of the project plan. We discussed specifics such as assessment of proposed solution, validation and acceptance test, technical approach, and test plan. We revised our schedule and considered more specifications that needed to be implemented. We discussed what our client sent us recently and talked about moving forward with it.

## Pending issues

None.

## Plans for next week

Discuss presentation and start prototyping:

- Jamie: review and start initializing project for prototype, begin picking sections for presentation
- Mitch: review project plan schedule, begin picking sections for presentation
- Zach: review and start initializing project for prototype, begin picking sections for presentation

## Individual Contributions (this week)

Jamie: Attended meeting, reviewed structure of project plan, edited grammar issues (1 hr)

Zach: Attended meeting, revised conclusion (1 hr)

Mitch: Attended meeting, reviewed our project plan schedule (1 hr)

### Total contributions for the project

Jamie (20.25 hr)

Zach (23.25 hr)

Mitch (19.25 hr)